City of Millville Registrar's Office 12 S. High Street Millville, NJ 08332

APPLICATION FOR A <u>NON-GENEALOGICAL</u> CERTIFIED COPY OF VITAL RECORD

☐ Certified Copy ☐ Certified Copy for an Apostille Seal ☐ Certification		Requestor's Relationship Person on Record (proof is required for certified of	ору)	Requestor's Signature Date (af request) / /	
	III I	15	Reasons for		
Name of Requestor First Last	Middle		☐ Passpor	t S License	
Current Mailing Addre	SS (must match oddress an ID)		_	ns' Benefits	
Street			Medica	ecurity Card / Benefits re	
City	State	Zip Code		/ Disability	
Email Address		Daytime Phone Numbe	Other:		
	@ .	() -			
BIRTH					
Child's Name at Birth	First	Middle	Last		
No. Requested Copies	Place of Birth		County	Date of Birth	
	City	State		/ /	
Name of Child's Parent	S (name given at birth or an birt	th certificate / Maiden Name)			
Parent A First		Middle	Last		
Parent B First		Middle	Lost		
MARRIAGE	ALLON ALLON STATE OF THE STATE	Describe Change CIVIL UNION	DOMESTIC	PARTNERSHIP	
No. Requested Copies	Place of Event		County	Date of Event	
E .	City	State		/ /	
Name of Spouses (name	given at birth or an birth certific	ate / Maiden Name)			
Spouse A First		Middle	Last		
Spouse B First		Middle	Last		
DEATH					
Name of Decedent	First	Middle	Last		
No. Requested Copies	Place of Death		County	Date of Death	
Manage of Day of State of Day	City	State		/ /	
	rents (name given at birth ar a	n birth certificate / Maiden Name)			
Parent A First		Middle	Last		
Parent B First		Middle	Last		
ave you enclosed an equired information?		Completed Applicat Payment	Accep	of Relationship otable Forms of ID ng Address Matches ID	
REG-37a		FOR STATE USEONLY			
EP 17 Payment Type	: 🗆 Cash 🗀 M/O 🗀 Check 🗓	Waived Amount: \$	□ ID Viewed P	rocessed By:	

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INSTRUCTIONS FOR OBTAINING A COPY OF NON-GENEALOGICAL VITAL RECORDS

- Non-Genealogical Records are births occurring within the last 80 years or if the individual is still living, marriages occurring
 within the last 50 years, deaths occurring within the last 40 years and all civil union and domestic partnership records.
- Certified Copies have the raised seal of the office issuing the record and are always issued on State of New Jersey safety
 paper. Certified copies may be used to establish identity and are legal documents.
- Certifications are issued on plain paper with no seal and clearly indicate they are not valid for establishing identity or for legal purposes. Certifications are generally useful for genealogy. Certifications of death records do not contain the Social Security Number or the Cause of Death medical terminology.
- Apostille Seal An Apostille Seal is an additional seal required for certain certified records that will be presented to a foreign
 government that is a member of the Hague Treaty. The seal is often required on documents for international adoptions or
 establishing dual citizenship. Contact the consulate of the country involved to determine if you need an Apostille Seal.

An Apostille Seal can only be obtained by first requesting certified copy of the vital record from the State Office of Vital Statistics and Registry. You would then forward this document to the New Jersey Department of Treasury, which issues the Apostille Seal. Additional information is available at: http://www.state.nj.us/treasury/revenue/apostilles.shtml.

Applications for a certification or certified copy of a **Non-Genealogical** record **require** the applicant to provide a completed application, valid proof of identity¹, payment of the fee and, if requesting a certified copy, proof that establishes you are:

- o the subject of the record;
- the subject's parent, legal guardian or legal representative;
- o the subject's spouse/civil union partner, domestic partner, child, grandchild or sibling, if of legal age;
- o a state or federal agency for official purposes; or
- o requesting pursuant to a court order.

To request a certified copy of a <u>Certificate of Birth Resulting in Stillbirth</u>, use form REG-68, which is available on the New Jersey Department of Health website at: http://nj.gov/health/vital/registration-vital/stillbirth/.

Location Address:	Hours of Operation:		
City of Millville Peggy A. Huff, Registrar 12 S. High Street Millville, NJ 08332	8:30 AM - 4:30 PM Monday - Friday		
Mailing Address:	Fees:		
City of Millville Peggy A. Huff, Registrar 12 S. High Street Millville, NJ 08332	Birth \$15.00 Marriage\$15.00 Death\$25.00 for 1st Death\$2.00 additional		

Valid photo driver's license or photo non-driver's license with current address OR valid driver's license without photo and an alternate form of ID with current address OR two (2) alternate forms of ID, one of which must show the current address. Alternate forms of ID are: vehicle registration, vehicle insurance card, voter registration, US/foreign passport, permanent resident card (green card), Immigrant Visa, Federal/State ID, county ID, school ID, utility bill (within the previous 90 days), bank statement (within previous 90 days) or W-2 for current or previous year. Requests for records to be mailed to an address other than that which appears on the requestor's ID must be accompanied by a notarized letter which includes A) the alternate address, and B) a written request to mail records to this alternate address.